

Minutes of the Massena Public Library Board of Trustees

October 9, 2018

Present: Vice-President Joseph Savoca, Treasurer Linda McDonald and Trustee Patty Ryan

Town Liaisons: Melanie Cunningham and Sam Carbone

Library Director: Elaine Dunne-Thayer

The October 8, 2018 meeting of the MPL Board was called to order by Vice-President Savoca at 4:23 PM.

- I. **Minutes of the September Meeting:** After presenting and reading the minutes of the last meeting a motion was made by Trustee McDonald and seconded by Trustee Ryan to accept the minutes as presented. Carried 3-0
- II. **Unfinished Business:**
 - A. **Union Contract:** Director Dunne-Thayer informed the Board that the contract with the Teamsters Local 687 and the Massena Public Library is ready for ratification. Previous to signing there will be minor adjustments to the pay scale commensurate with NYS minimum wage requirements.
 - B. **Budget:** A budget workshop meeting will be held at the Town Hall at 5:30's, Oct. 10 to present and discuss the proposed 2019 budget with the Town Board.
 - C. **Programs:** To celebrate the Women's Suffrage Centennial, Director Dunne-Thayer has scheduled Guest Speaker, Dr. Gaylynn Welch from SUNY Potsdam to speak on this topic. Dr. Welch's talk of Oct. 20 at 7 PM will focus on early activism in NYS through the successful referendum that granted women the right to vote in 1917. The presentation will complement the travelling exhibit on display for Women's Suffrage Centennial. This year the Library will host the "Making Spirits Bright" tree decorating contest. This event involves many local non-profits and will continue to move from site to site annually.
The Board discussed the possibilities for a fund-raising event. The Mystery Theater was successful and good for PR. Several possibilities are being considered.
 - D. **Transfer of Funds:** A motion was made by Vice-President Savoca and seconded by Trustee McDonald to transfer \$1,229.97 from the Badenhausen Brasher Branch to the MPL for salaries, operation, and supplies. Carried 3-0
 - E. **Circulation Reports:** Director Dunne-Thayer was happy to report noticeable increases in circulation at both libraries.
 - F. **Other Unfinished Business:** After discussion of wording in the Library's Operations Manual (Rules of Conduct Section V, No. 5, regarding smoking), a motion was made by Trustee McDonald and seconded by Trustee Ryan that within distance of 25 feet of the building smoking would be prohibited. (This distance is consistent with the distance set at the Town Hall.) Carried 3-0
- III. **New Business:**
 - A. **Presentation of Bills for Payment:** Bills for the Brasher Branch in the amount of \$1,006.78 and for MPL in the amount of \$10,039.34 were presented for payment. A motion was made by Trustee Ryan and seconded by Trustee McDonald to pay the bills as presented. Carried 3-0

- B. Date of Next Board Meeting:** The next regular meeting of the MPL Board will be Nov. 13, 2018 at 4PM.
 - C. Other New Business:** Director Dunne-Thayer announced that the Library will host a Pilot Program by the registered organization Geri-Fit. The program is for eight weeks and involves some exercise with weights that is appropriate for seniors. Participants will submit a follow-up survey, and materials will be retained by the Library for hosting the program. Information will be released soon.
- IV. Adjournment:** At 5:24 PM a motion was made by Trustee Ryan and seconded by Trustee McDonald to adjourn the October meeting of the MPL Board. Carried 3-0