

Minutes of the Massena Public Library Board of Trustees Meeting

December 11, 2018

Present: Vice-President Joseph Savoca, Treasurer Linda McDonald, and Trustee Patty Ryan

Town Liaison: Sam Carbone

Library Director: Elaine Dunne-Thayer

The Dec. 11, 2018 meeting of the MPL Board was called to order by Vice President Savoca at 4:02 PM.

- I. **Minutes of the November Meeting:** After presenting and reading the minutes of the last meeting a motion was made by Vice-President Savoca and seconded by Treasurer McDonald to accept the minutes as presented. Carried 3-0
- II. **Unfinished Business:**
 - A. **Personnel Issues:** The Director informed the Board that while Gary Stiles is on sick leave that Mike Gomes will be doing maintenance at the library. Our two summer students will be returning to work over the Christmas break.
 - B. **School District Options:** The MPL Board has been exploring options in the movement toward MPL becoming a school district library. In this process some members have discussed these options with Town Supervisor O'Shaughnessy and School Superintendent Brady. At this time the MPL Board is continuing information gathering.
 - C. **Construction Project Updates:** The Elevator is installed and operational. This makes the Library's lower level accessible to the handicapped once again. The main level Patron Business Center is enclosed. Equipment is ready for installation and Director Dunne-Thayer plans for it to open in February 2019.
 - D. **Transfer of Funds:** A motion was made by Trustee Ryan and seconded by Treasurer McDonald to transfer \$1,580.50 from the Brasher Branch to MPL for salaries, operation and supplies. Carried 3-0
 - E. **Circulation Reports:** Circulation was up in many areas at MPL. Wireless use up markedly at the Brasher Branch.
 - F. **Other Unfinished Business:** No other unfinished business was discussed.
- III. **New Business:**
 - A. **Approval of Salaries for 2019:** A motion was made by Treasurer McDonald and seconded by Vice-President Savoca to approve staff salaries as listed in the previously approved contract with Teamster 687 effective 1-1-19 through 12-31-21. Carried 3-0
A motion was made by Treasurer McDonald and seconded by Trustee Ryan to increase Director Dunne-Thayer's salary by 2 ½ %. Carried 3-0
 - B. **Approval of Library Board for 2019:** MPL Board members Savoca, McDonald and Ryan will continue to serve. Since President Bain and Trustee Matthews were unable to attend this meeting they will be consulted.
 - C. **Presentation of Bills for Payment:** Bills for the Brasher Branch in the amount of \$1,152,01 and for MPL in the amount of \$5,579.34 were presented for payment. A motion was made by Vice-President Savoca and seconded by Treasurer McDonald to pay the bills as presented. Carried 3-0

- D. Date of the Next Board Meeting:** The next regular meeting of the MPL Board will be January 8, 2019.
- E. Other New Business:** No other new business was discussed.
- IV. Adjournment:** A motion was made by Vice-President Savoca and seconded by Treasurer McDonald to adjourn the MPL Board meeting at 5:15 PM. Carried 3-0