

## Minutes of the Massena Library Board Meeting

June 12, 2018

Present: President Jack Bain, Vice-President Joseph Savoca, Treasurer Linda McDonald and Patty Ryan

Library Director: Elaine Dunne-Thayer

The June 12, 2018 meeting of the MPL Board was called to order by President Bain at 3:30 PM.

- I. **Minutes of May 8, 2018 Meeting:** After presenting and reading the minutes of the last meeting a motion was made by Trustee McDonald and seconded by Trustee Savoca to accept the minutes as written. Carried 4-0
- II. **Unfinished Business:**
  - A. **Employee Issues:** Following the resignation of Matt Ayotte, President Bain made a motion, seconded by Trustee McDonald to hire Mia Jermano as his replacement for the summer at the pay rate of \$11.00 per hour. Carried 4-0. A full-time custodian will be hired in August.
  - B. **Summer Programs:** Summer programs will be the first posting on MPL's new sign. Children's programs will be presented at both the MPL and the Badenhausen Branch in Brasher. This summer's programming will also include incentives for adult readers who will receive book markers to fill with stickers for books read. Prizes will come from local businesses and from MPL coffee & snacks.
  - C. **Construction Grant Update:** Director Dunne-Thayer reported that she will pursue a NYS Construction Grant for a lighting project. The grant will cover the retro-fitting and/or replacement of all indoor and outdoor Library lighting. The project addresses energy conservation, safety and security.
  - D. **Personnel & Policy Update:** A motion was made by Trustee McDonald and seconded by Trustee Ryan to accept changes in Massena Public Library's Bylaws as presented and discussed at the May 8<sup>th</sup> meeting. Carried 4-0  
The Board discussed the Library's Operating Manual. Research will be done regarding Rules of Conduct before next month's voting on this policy.
  - E. **Community Garden:** Director Dunne-Thayer reported that the Bridges Avenue site was approved for the Community Garden. She recently met with Supervisor O'Shaughnessy, Michael Besaw of Moving Massena Forward and Maria "flip" Filippi from Cornell to discuss how the project would be implemented. The first year will involve a small demonstration plot.
  - F. **Transfer of Funds:** A motion was made by President Bain and seconded by Trustee McDonald to transfer \$2,245.98 from the Brasher Branch to the MPL for the purpose of paying salaries. Carried 4-0
  - G. **Circulation Reports:** There was an increase in most areas at the Brasher Branch; most notably in wireless usage. Most areas were slightly lower at MPL, with a slight uptick in wireless usage.
  - H. **Other Unfinished Business:** The recent book sale held by the Friends of the Library, led by Ann Greene netted a remarkable \$540 for the MPL. The Board is grateful for these efforts in support of the Library.

Director Dunne-Thayer shared the results of the Survey given at the recent Senior Fair. Seniors are interested in craft programs, instruction on computers, phones and i-pads. Movies were also high on the list.

III. **New Business:**

**A. Presentation of Bills for Payment:** Bills for the Brasher Branch in the amount of \$1,070.46 and for the MPL in the amount of \$7,107.52 were presented for payment. A motion was made by Trustee McDonald and seconded by Trustee Savoca to pay the bills as presented. Carried 4-0

**B. Date of Next Board Meeting:** The MPL Board will meet on July 10, 2018 at 4PM.

**C. Other New Business:** No other new business was discussed.

IV. **Adjournment:** The June 12<sup>th</sup> meeting of the MPL Board was adjourned at 4:26 PM.