

## Minutes of the Massena Library Board Meeting – April 10, 2018

Present: President Jack Bain, Vice President Joseph Savoca, Treasurer Linda McDonald and Patty Ryan

Library Director: Elaine Dunne-Thayer

Town Liaisons: Sam Carbone and Melanie Cunningham

The April 10, 2018 meeting of the MPL Board was called to order by President Bain at 4:02 PM

- I. **Minutes of March 13, 2018 Meeting:** After presenting and reading the minutes of the last meeting, Item II C was amended to state that the source of the \$500 Incentive Grant was the North Country Library System. A motion to accept the amended minutes was made by President Bain and seconded by Trustee Ryan. Carried 4-0
- II. **Unfinished Business:**
  - A. **Employee Issues:** Director Dunne-Thayer reports that Veronica Tatro has begun employment and has many good ideas for programming appropriate to both young children and teens.
  - B. **Programs and Meetings:** Director Dunne-Thayer referenced the latest Newsletter to point out upcoming events. The Community Conversation with Mary Jane Watson in conjunction with the Celine G Philibert Memorial Cultural Centre & Museum stands out. It will be held on April 21<sup>st</sup> at 2PM. It begins with a presentation at the Library and will then move to the Cultural Centre & Museum for exhibits and refreshments. It is the second Presentation on the history of the Raquette River.
  - C. **Grant Updates:** Director Dunne-Thayer informed the MPL Board that she is ordering the equipment for the Business Center. When the dividing wall is complete, installation of equipment will complete the Center and close that Grant.  
Director Dunne-Thayer is in the process of scheduling a meeting with Frank Diagostino from the Town and Jeff Garlach from Big Raquette to finalize installation of the new sign, placement of memorial plaques, and final touches to the Memorial Garden Project. These completions will close the Garden Grant.
  - D. **Personnel & Policy Manual:** After discussion at the February MPL Board meeting and a month's consideration the Board chose wording for a Needlecraft Lab Agreement. The wording of the agreement will go now for approval to the Town attorney, Eric Gustafson.
  - E. **Transfer of Funds:** A motion was made by Treasurer McDonald and seconded by President Bain to transfer \$1,944.43 from the Brasher Branch to MPL for the purpose of paying salaries. Carried 4-0
  - F. **Circulation Reports:** Library visits were up in both locations as was wireless usage. A drop was noted in juvenile fiction at both sites.
  - G. **Other Unfinished Business:** Director Dunne-Thayer was pleased to announce that Senator Griffo awarded bullet grants of \$1,562 to MPL and \$1,125 to the Brasher Branch. These monies can be used at the libraries discretion.  
Director Dunne-Thayer recently met with Karen St. Hilaire who administers funds for Doctor Susan Badenhausen. These funds provide for the Badenhausen Brasher Branch of the Library. The Director has been assured of funding at the rate of \$65,000 a year for five more years. The Director also plans to meet with Mark Peets, the Town

Supervisor in Brasher to discuss possibilities for the Town assuming some of the Library's support.

**III. New Business:**

- A. Presentation of Bills for Payment.** Bills for the Brasher Branch in the amount of \$1,246.30 and for MPL in the amount of \$5,438.35 were presented for payment. A motion was made by Treasurer McDonald and seconded by President Bain to pay the bills as presented. Carried 4-0
  - B. Date of Next Board Meeting:** The next meeting of the MPL Board will be May 8, 2018 at 4PM.
  - C. Other New Business:** An informational meeting, with Matt Corey from NCLS, was scheduled for April 11<sup>th</sup>, 4PM at the Town Hall. He will present information about the formation of a library district. Discussion and questions will be welcome.
- IV. Adjournment:** The April 10, 2018 meeting of the MPL Board was adjourned at 4:50PM.