

Minutes of the Massena Library Board Meeting

March 13, 2018

Present: President Jack Bain, Vice President Joseph Savoca, Treasurer Linda McDonald and Patty Ryan

Library Director: Elaine Dunne-Thayer

Town Liaisons: Sam Carbone and Melanie Cunningham

The March 13, 2018 meeting of the MPL Board was called to order by President Bain at 4:05 PM

- I. **Minutes of February 13 Meeting:** After presenting and reading the minutes of the last meeting a motion was made by President Bain and seconded by Trustee McDonald to accept the minutes as written. Carried 4-0
- II. **Unfinished Business:**
 - A. **Employee Issues:** Director Dunne-Thayer reported that after interviews were conducted, Veronica Tatro was hired as Library Assistant for 20 hours a week at the pay rate of \$17.70 an hour. She will begin on March 19, 2018. Cathleen Hartson will move to the position of Library Aide for 20 hours per week at the pay rate of \$12.48 per hour effective April 1, 2018.
 - B. **Programs:** Director Dunne-Thayer reported that the Needlecraft Lab is functioning well. The initial quilting session led by Angele LePage will be continued with Cathleen Hartson.
The Director has contacted Clarkson University about the Common Read which marks the beginning of the University's academic year. Next Fall's title is Pandora's Lab: Stories of Seven Science Gone Wrong by Paul Offit M.D. There are several children's books which can be used in conjunction with this adult book. This will be a good fit with summer programming.
Director Dunne-Thayer recently attended the TRIAD/SALT meeting and reports that bus transportation within the Massena community was discussed: the Library will be included in the routine stops made. A community garden was also on that agenda. Director Dunne-Thayer reported that the site being considered is on Danforth Place.
 - C. **NYS Construction Grants:** A \$500 Incentive Grant from NCLS has been applied for and received to update the Library's collection of business books. These will be used in the Business Center which is nearing completion.
 - D. **Personnel & Policy Manual:** After discussion at MPL's February meeting and a month's consideration the Board voted on changes to the Library's Bylaws. Under consideration were that Board Trustees would serve renewable terms of five years; the Board would choose its President yearly; and meetings shall be held on the 2nd Tuesday of each month unless otherwise determined by the Board. A motion was made by President Bain and seconded by Trustee McDonald to accept these changes. Carried 4-0
Under consideration for next month's meeting is language for the Library Needlecraft Lab Agreement.
 - E. **Transfer of Funds:** A motion was made by President Bain and seconded by Trustee Ryan to transfer \$1,726.08 from the Brasher Branch to MPL for the purpose of paying salaries. Carried 4-0

