

Minutes of the Massena Public Library Board of Trustees Meeting

September 11, 2018

Present: President Jack Bain, Vice-President Joseph Savoca, Treasurer Linda McDonald, Trustees Jeanna Matthews and Patty Ryan

Town Liaison: Melanie Cunningham

Library Director: Elaine Dunne-Thayer

The September 11, 2018 meeting of the MPL Board was called to order by President Jack Bain at 4:07.

- I. **Minutes of the August Meeting:** After presenting and reading the minutes of the last meeting a motion was made by President Bain and seconded by Trustee McDonald to accept the minutes as presented.
- II. **Unfinished Business:**
 - A. **Employee Issues:** Director Dunne Thayer advised the Board of new hires; Marlene Robillard-library aide and Lori Ralston-page at pay rates of \$12.48 and \$10.50 per hour respectively.
 - B. **Construction Grants Update:** Director Dunne-Thayer reported that MPL has received \$34,000 toward the Garden Project. The new sign is lit and plantings and engraving nearly complete.

The Lighting Project is on hold because only 50% of the cost would be covered by a grant. Director Dunne-Thayer will continue her approach to Massena Electric for some funding toward this project and resubmit the bid next year.

The accepted bid on the elevator and wall project was for \$49,200 from Northern Tier Construction. Work should begin soon.
 - C. **Budget:** The budget continues to be a work in progress. At this point union negotiations are close to agreement.
 - D. **Union Contract:** More information will be available after contract is ratified.
 - E. **Fall Programs:** Programs will include; Library Book Club once a month, Sewing & Quilting, and Knitters one evening a week, a display celebrating the Women's Movement including a speaker from the History Department of SUNY Potsdam. Director Dunne-Thayer will be attending the Association for Rural and Small Libraries in Springfield, Illinois and several representatives of MPL will attend the Annual Library Meeting in Watertown.
 - F. **Transfer of Funds:** A motion was made by President Bain and seconded by Trustee McDonald to transfer \$1,247.46 from the Brasher Branch to MPL for salaries, operation and supplies. Carried 4-0
 - G. **Circulation Reports:** Circulation was up this month in both libraries.
 - H. **Other Unfinished Business:** Director Dunne-Thayer informed the Board that Jeff Page will clean the carpets for the same cost as last year, \$1,400.

The Board will continue with revision of Bylaws: next month considering Rules of Conduct for the library and smoking restrictions in the general outdoor area surrounding the library.

III. New Business:

- A. Presentation of Bills for Payment:** Bills for the Brasher Branch in the amount of \$788.26 and for MPL in the amount of \$2,559.63 were presented for payment. A motion was made by Trustee McDonald and seconded by Trustee Ryan to pay the bills as presented. Carried 4-0
 - B. Date of Next Board Meeting:** The next regular meeting of the MPL Board will be October 9, 2018.
 - C. Other New Business:** Trustee Matthews introduced the possibility of the MPL teaming with ADK Laurentian Chapter Hiking Club and providing a hiker's backpack for checkout from the library. Director Dunne-Thayer plans to submit a proposal to the Hiking Club. Board discussion included the possibilities for informationals regarding hiking and hiking safety in the nearby Adirondacks.
- IV. Adjournment:** President Bain moved to adjourn the September 11, 2018 meeting of the MPL Board at 5:08 PM.