

Minutes of the Massena Public Library Board of Trustees Meeting

January 9, 2018 – 3:30 PM

Present: President Jack Bain, Vice President Jeanna Matthews, Treasurer Linda McDonald and Trustees

Joseph Savoca and Patty Ryan

Library Director: Elaine Dunne-Thayer

Town Liaison: Melanie Cunningham

The January 9, 2018 meeting of the MPL Board was called to order by President Bain at 3:30 PM.

- I. **Minutes of the December 12, 2017 Meeting:** After presenting and reading the minutes of the last meeting a motion was made by Trustee McDonald and seconded by Trustee Ryan to accept the minutes as presented. Carried 5-0
- II. **Unfinished Business:**
 - A. **Employee Issues:** The MPL Board went into Executive Session at 3:32 to discuss Employee Issues and returned to regular Session at 3:37.
 - B. **Programs:** Director Dunne-Thayer reported that the Sewing Program is well attended. The next group is full. Up to this point attendees have made a table runner and pillow cover; the next project will be a bag. Since this class is full there is a possibility of adding a second group. In the Spring Angele LePage will assist attendees in making a full size quilt.

At a recent Library Directors Meeting Director Dunne-Thayer met a representative from SURJ (Show up for Racial Justice). Having her speak at a Community Conversation event at the MPL seems a good idea for Community Outreach. Discussions about current issues provides opportunity for civil discourse. At a later date Trustee Matthews may give a presentation about the various cultures she has encountered during her Sabbatical Year of Travel. It is hoped that such events would broaden perspective and encourage reading about a variety of topics.

The Library Book Group will meet on the 23rd at 6:30 to discuss The Devil In The White City by Erik Larson.

Presently there is an exhibit depicting New York State's Erie Canal on display. This was borrowed from the New York State Heritage Foundation.

Director Dunne-Thayer referenced the "Making Spirits Bright" Christmas Tree Event held in cooperation with the Celine Philibert Museum and Cultural Center as a starting point for the various groups represented to work together in the future. At the outset it seems that events held at different venues could be planned on a common calendar to avoid conflicts. It would also provide ability for the various groups to advertise each other's events and share supplies required for such events (tablecloths etc.).

Director Dunne-Thayer is still working on ways to manage Outreach with staff and volunteers. She plans to check in with Meals-on-Wheels and Hospice & Palliative Care.
 - C. Director Dunne-Thayer reports there has been no activity on the Elevator/Business Space wall. She will check in with Supervisor O'Shaughnessy on its status.

- D. Transfer of Funds:** A motion was made by President Bain and seconded by Trustee McDonald to transfer \$1,743.21 from the Brasher Branch to MPL for payment of salaries. Carried 5-0
- E. Circulation Reports:** Circulation is comparable to last December. Notably, e-book use is up. Director Dunne-Thayer reports that it is possible to add a line in circulation reports to indicate the number of people who are participating in the various programs presented by both branches of the library. This will give a picture of how busy the library can be at any given time.
- F. Other Unfinished Business:** Trustee Matthews asked about how to propagate awareness of “no cost” ways to support the library. She asked if there could be a “blurb” on the website, or on bookmarks or posters in the library? Director Dunne-Thayer responded that this is possible.

III. New Business:

- A. Presentation of Bills for Payment:** Bills for the Brasher Branch in the amount of \$491.27 and for MPL in the amount of \$10,970.37 were presented for payment. A motion was made by President Bain and seconded by Trustee McDonald to pay the bills as presented. Carried 5-0
- B. Date of Next Board Meeting:** The next meeting of the MPL Board will be Feb. 13, 2018 at 4:00 PM.
- C. Other New Business:** Trustee McDonald has been re-appointed to serve on the Board and has taken her Oath of Office. A motion was made by President Bain and seconded by Trustee McDonald to accept the slate of Officers for the MPL Board as presented: President-Jack Bain, Vice-President Joseph Savoca, Treasurer-Linda McDonald and Secretary Patricia Ryan. Carried 5-0

IV. Adjournment: The Jan.9,2018 meeting of the MPL Board adjourned at 4:33 PM.